



TASK FORCE 2 PROJECT FUND

Funded by the Ball Brothers Foundation

PROJECT FUND DESCRIPTION

This project fund is intended to support both the start-up of new neighborhood associations and projects initiated by established associations located throughout the City of Muncie.

Requirements:

- Amount requested may not exceed \$300.00
 - Two quotes must be provided for equipment and services
 - Each neighborhood may only receive one allocation per calendar year
 - The association must be able to provide its Articles of Organization or By-Laws
 - The association must be able to provide its last two bank statements
- *If for any reason the association cannot meet these requirements, a detailed explanation must be provided in the application email.

Requests will be evaluated using the following criteria:

- Need
- Will the project, equipment or service impact the neighborhood's quality of life?
- Will it generate excitement/interest in the neighborhood?
- Will it be visible?
- Did the neighborhood vote to approve the project, equipment or service?
- Attendance at Neighborhood Leadership Council meetings and training sessions

Process:

- Neighborhood Associations submit the request form found on the muncieneighborhoods.org website
- Applications must be emailed to Heather Williams at hlwilliams@bsu.edu
- Applications will be evaluated by Task Force 2 at its July meeting
- Applications will be accepted through July 5th, 2019 with announcement of funding on July 16th at the Neighborhood Leadership Council Pool Party
- A check will be cut in the name of the Neighborhood Association and mailed to the individual named on the Application Form
- The follow-up report will be due within 30 days after the funds are expended
- Funds that are awarded, but not used, must be returned to Task Force 2 no later than 30 days after the equipment or service was purchased or the date of the funded event